

TRINITY LABAN CONSERVATOIRE OF MUSIC & DANCE

PROGRAMME LEADER, BSC (HONS) DANCE SCIENCE

PART TIME (0.6 FTE), PERMANENT

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PROGRAMME LEADER, BSC (HONS) DANCE SCIENCE

Contract: Part time (0.6 FTE), Permanent

Salary: £44,510 to £52,394 p.a. pro-rata (Including LWA)

Trinity Laban Conservatoire of Music and Dance is a forward thinking, contemporary and world-class Higher Education Institution with a vision to redefine the conservatoire for the 21st century. At the leading edge of music and dance training, it provides specialist education of the highest quality, which reflects the increasingly collaborative world of artistic practice and supports the lifelong career development of students and professional performing artists.

We are looking to appoint a capable and experienced individual to join Trinity Laban Conservatoire of Music and Dance. This post-holder will lead the new BSc (Hons) Dance Science programme and contribute to the delivery of BSc modules and potentially the other dance science programmes. The post-holder will join the dynamic team of dance science researchers and lecturers at Trinity Laban. Applicants are invited to consider any of the areas of teaching to which they may be able to contribute.

Teaching areas include: Anatomy and Physiology; Motor Skill Learning (practice-based module); Nutrition; Technical Practice (practice-based module); Performance Psychology; Research Methods (qualitative and quantitative including statistical analysis); Training Principles and Exercise Prescription and Creative Arts and Health at undergraduate levels 4 - 7.

As an equal opportunities employer we positively encourage applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.

If you think this might be just the job for you, please register an account with our eRecruitment system (or login if you have an account) and complete an online application form using the following link <https://jobs.trinitylaban.ac.uk/>

Closing Date: Sunday 9th June 2019 at 23:59 hours BST (No Agencies)

Interview Date: Wednesday 19th June 2019

For any queries about this position that are not covered in the job pack, please contact Katerina Filosofopoulou, People Services and Resourcing Officer on 020 8305 9476 or email staffrecruitment@trinitylaban.ac.uk

All of our taught programmes are validated by Trinity Laban Conservatoire of Music and Dance. Research degrees are validated by City University, London.

Trinity Laban Conservatoire of Music and Dance is a company limited by guarantee registered in England and Wales Company No. 51090. Registered Charity No. 309998.

JOB DESCRIPTION

Post:	Programme Leader, BSc (Hons) Dance Science
Department:	Dance Science
Reporting to:	Head of Dance Science / Head of Programmes
Grade:	8
Contract:	Part time (0.6 FTE), permanent

PURPOSE OF ROLE

The Programme Leader is responsible to the Head of Dance Programmes and Head of Dance Science for the leadership and management of the BSc (Hons) Dance Science within the Faculty of Dance at Trinity Laban. You will be responsible for ensuring the delivery of the programme, operating within the context of the Institution's undergraduate provision and within the broader activities in dance science, in accordance with Trinity Laban's mission, the stated aims and objectives of the Programme and the standards set for student achievement.

The focus of the Programme Leader role is ensuring that the teaching and students' learning experiences are consistent with the expectations of good practice in higher education. The post holder is responsible for coordination of the staff teaching on the Programme, and ensuring that module leaders are conversant with the Institution's mechanisms for academic standards and quality assurance as they apply to the Programme.

Alongside responsibility for the continuing development of the Programme, a significant aspect of the role is the recruitment of students: in consultation with the Head of Dance Programmes and Head of Dance Science, this will include monitoring of student recruitment and developing initiatives and procedures for recruitment of students to the programme. Additionally, the Programme Leader will work with the Development Department to ensure that alumni remain connected with the Programme and the Institution, so that graduates are supported in their transition to professional work, and can feed back into future curriculum developments.

At an operational level, the Programme Leader is responsible for ensuring that the Programme and its resources are effectively managed and operated on a cost efficient basis. You will be required to establish and maintain effective working practices with other internal departments, programmes and areas of activity and to ensure that their activities are connected with the overall group of programmes at undergraduate level.

In addition to the duties as Programme Leader, the post holder will normally be required to make a substantial contribution to teaching within the programme for which you will be responsible as well as across other programmes within the institution at levels 4-7.

MAIN DUTIES

- Leading and facilitating the engagement of all staff of the Programme team.
- Ensuring that learning, teaching and assessment practices on the Programmes are consistent with Institutional practices and good practice in higher education.
- Coordination and delivery of annual review of the Programmes, including drafting of the Annual Programme Evaluation for scrutiny by the Programme Committee.
- Liaising with relevant departments in support of learning and teaching on the Programmes: Learning Enhancement; Research; Learning & Participation; Production; Costume; Library & Archive; Student Services; Marketing & Communications; Registry and Academic Administration; Admissions.
- Identifying the resource requirements for the Programme and following Institutional procedures for consideration of these in the context of resourcing all Trinity Laban's postgraduate programmes, for example: staffing; space; specialist dance science facilities and equipment; capital goods; consumables.
- Working within the delegated budget allowance for the Programme, and authorising timetable and teaching resource usage in consultation with the Head of Dance Programmes.
- Liaising with the academic quality and administration teams to ensure that staff teaching on the Programmes are conversant with operational administrative systems and mechanisms for quality assurance.
- Maintaining procedures for recruitment of students to the Programmes, participating in recruitment activities, and monitoring recruitment with the relevant staff team(s).
- Chairing meetings of the Programme teams, and serving as a member of the undergraduate Committee (Dance) and other boards, committees and working groups as appropriate.
- Maintaining purposeful links with relevant professional networks to enable you to make an informed contribution to the currency and relevance of the Programme
- Acting as an advocate for Trinity Laban, attending a range of events and representing Trinity Laban in educational, professional and/or other contexts as appropriate.

In carrying out the duties and responsibilities of the post, the Programme Leader will work in conjunction with the Head of Dance Programmes and Head of Dance Science and other senior managers within the context of undergraduate provision at Trinity Laban.

STAFF RESPONSIBILITIES

- Facilitating the smooth working of the Programme team.
- Acting as the point of reference for information, advice and guidance for all teaching staff.
- Communicating Institutional requirements, policy and information to Programme staff.
- Line managing: teaching staff, graduate interns (as appropriate), other staff

TEACHING RESPONSIBILITIES

The teaching responsibilities of this post are:

- To make a substantial contribution to teaching within the Institution; normally this will be within the Programme for which you are responsible as Programme Leader, alongside contribution to other programmes (eg. MSc/MFA Dance Science) at Trinity Laban as appropriate.
- Academic tutoring, supervision and guidance for students on the BSc (Hons) Dance Science programme.
- To make a substantial contribution to teaching within the institution; normally this will be within the programme for which you are responsible as Programme Leader, alongside contribution to other programmes at Trinity Laban as appropriate (appendix 1).

THE POST HOLDER MUST:

- At all times be committed to Trinity Laban's Equality and Diversity Policy.
- Adhere to all policies and procedures relating to Health and Safety in the workplace.
- Promote the profile and image of the Department, the Faculty of Music's portfolio of programme offerings and the Conservatoire wherever possible

CONSERVATOIRE VALUES:

- All staff are expected to operate in line with Trinity Laban's Terms and Conditions for staff, which set out the principles of how we work together. More information about the Conservatoire's vision, mission and values is available at:
<https://www.trinitylaban.ac.uk/about-us/governance/our-vision>

Trinity Laban has a no smoking policy on its premises.

The above list is not exclusive or exhaustive and the post holder will be required to undertake such duties as may reasonably be expected within the scope and grading of the post. All members of staff are required to be professional, co-operative and flexible in line with the needs of the Conservatoire.

PERSON SPECIFICATION
PROGRAMME LEADER, BSC (HONS) DANCE SCIENCE

Criteria	Specification	E/D	Measured By
Education/Qualifications	MSc, MFA in Dance/Exercise Science or related discipline	Essential	Application
	Higher Education Academy Teaching Qualification	Desirable	Application
	Other related recognised professional qualifications in areas such as dance, body conditioning, fitness, strength and conditioning	Desirable	Application
Experience	Experience teaching and supervising in higher education (levels 4,5,6,7)	Essential	Application
	Experience in a management/leadership role in higher education (HE)	Essential	Application
	Ability to devise plans that support yourself and others to carry out their work efficiently to a high standard	Essential	Application
	Experience of leading and facilitating individuals and teams of educators	Essential	Application
Knowledge or Understanding	Advanced theoretical knowledge of areas of dance science and their application to practice	Essential	Interview & Presentation
	Familiarity with UK HE frameworks and the demands of academic management and of issues of learning and teaching in the context of higher education	Essential	Interview & Presentation
	Knowledge of up-to-date research into areas of dance science	Essential	Interview
	Awareness of issues relating to quality assurance and academic standards in HE	Essential	Interview
Skills and Abilities	Ability to implement learning and teaching methods that support the development of informed, resourceful and autonomous learners	Essential	Interview & Presentation
	Ability to maintain consistent and timely communication with others and adopt the appropriate mode of communication, according to purpose and audience	Essential	Interview
	Skilled in use of ICT, including operating electronically based systems for both: administrative and learning purposes	Essential	Interview
	Ability to deal directly with issues/problems and to seek	Essential	Interview

	the involvement / support of others where appropriate		
Personal Qualities	A commitment to the principles of equal opportunities & diversity & the application of these throughout all activities	Essential	Interview
	Approachable, confident and able to engage with a number of different people on a wide range of issues	Essential	Interview
Special Working Requirements	Flexibility in terms of working hours	Desirable	Interview

Applicants must be eligible to work legally in the United Kingdom. If you do not have the necessary permissions to do so, unfortunately we are unable to consider your application.

APPENDIX I

MODULE LEADING AND LECTURING

Candidates should specify the subject areas for which they would like to be considered:

Undergraduate

- **Functional Anatomy and Physiology (level 4):** Practice-based module introducing the fundamentals of functional anatomy and physiology in relation to the musculoskeletal, neural, metabolic, respiratory and cardiovascular systems. Practical and interactive workshops will provide students with theoretical and embodied knowledge of the anatomy and basic biomechanics of the moving body and the physiological responses of the body to dance and exercise.
- **Motor Skill Learning (level 4):** Practice-based module introducing foundational theories and concepts in motor skills learning. It is designed to facilitate students' ability to recognise how movement is organised and coordinated to achieve specific neuromuscular patterns in dance practice.
- **Technical Practice (level 4, 5 and/or 6):** Practice-based modules across the three years focusing on the development of personal physical and technical skills in exercise, movement and dance through regular participation in focused classes. Fundamental knowledge, understanding and individual capabilities will be extended in levels 5 and 6 within modules *Technical Practice II* and *Technical Practice III*.
- **Nutrition (level 4):** Module will include an exploration of energy balance, macronutrients, micronutrients, hydration, and clinical applications of nutrition. Students will develop knowledge of nutritional recommendations for public health and athletic populations, as well as skills in the study of dietary analysis and body composition.
- **Researching Dance Science I (level 4):** Module provides a fundamental introduction to the skills required for undergraduate study and scientific research. The module will introduce students to the principles of qualitative and quantitative research in dance and dance science, research ethics and the basic elements of data analysis.
- **Analysis of Performance (level 5):** Practice-based module brings together elements of Biomechanics and Choreological Practice providing methodologies through which to analyse the performance of movement and dance. Students will engage with the methods of observing, analysing, recording and embodying movement and dance to evaluate and appreciate the complexities of the dancing body within a specific artistic context.
- **Performance Psychology (level 5):** Module introduces key psychological perspectives, concepts and processes that underpin human performance and its application to dance. The module will examine the cognitive, behavioural, emotional, motivational, and social processes in dance in relation to performance enhancement, health and wellbeing, and career development.
- **Researching Dance Science II (level 5):** Module extends and enhances the knowledge, understanding and skills gained from Researching Dance Science I module preparing students for more advanced methods of data collection, analysis and interpretation. It will provide the skills to plan and write-up a research project from initial concept and design, to implementation, analysis and dissemination.
- **Training Strategies for Dance, Exercise and Fitness (level 6):** Module is focused on the application of physiological training principles to advance both general physical fitness and dance-specific conditioning. Students will investigate how training and practice interconnect to improve physical functioning and skill proficiency.

- **Creative Arts and Health (level 6):** Module introduces students to definitions, concepts and models of health and wellbeing and encourages them to examine critically, the relationship between creative arts, health and wellbeing.

Postgraduate

- **Performance Enhancement: (Exercise Physiology) (level 7):** Module extends students' knowledge and understanding of selected theoretical areas of exercise physiology and their application to dance practice.
- **Research Methods: (level 7):** Module explores a range of research procedures and methodologies (from the perspective of the performing arts and the scientific paradigms), enabling students to investigate and articulate research at Masters Level within their own field of practice.

CONDITIONS OF SERVICE – SUMMARY AND STAFF BENEFITS

Contract:	Part-time (0.6 FTE), Permanent subject to a 1 year probationary period.
Hours:	21 hours per week, usually from Monday to Friday, (with a daily lunch break of one hour). Some evening and weekend working will be required during busy periods, for which time off in lieu will be given.
Location:	You will be based at the Faculty of Dance (Laban building, Creekside) but may also be required to work at the Faculty of Music (King Charles Court, Old Royal collage).
Salary:	Trinity Laban Staff Salary Scale, Grade 8, Incremental Points 37 - 43, £44,510 - £52,394 p.a. pro rata, inclusive of a London Weighting Allowance of £3,718 p.a pro rata. Salaries are paid on the last working day of each month direct into bank or building society accounts.
Holidays:	40 days pro rata in addition to Statutory, Bank and Public Holidays.
Sick Pay:	Trinity Laban operates the Statutory Sick Pay Scheme, and staff may be eligible for benefits in excess of this under Trinity Laban's own sick pay scheme.
Professional Development:	An annual allocation of 20 days/140 hours (Pro-rata for part time staff) is attributed to all staff on academic contracts, in relation to which a range of Staff Development opportunities are available.
Pension Scheme:	The successful candidates will be auto-enrolled in to The Teachers' Pension Scheme (TPS). Employee contributions are dependent on their monthly salary. The Conservatoire currently pays the Employers contribution at the rate of 16.48% of pensionable salary.
Staff Development:	A range of Staff Development opportunities are available.
Library:	The Laban Library & Archive (Faculty of Dance) and the Jerwood Library of the Performing Arts (Faculty of Music) are available for use.
Car Parking:	A limited number of parking spaces are available at the Laban Building, subject to availability.
Cafeteria:	Our Cafeterias/Licensed Bars at both sites serve a range of hot and cold drinks and snacks.
Events:	There is a wide range of music and dance performances each week, many of which are free to members of staff.
Classes:	Reduced rates access to Adult Classes.
Eye Care:	Vouchers for eye tests are available for VDU users.
Health:	Reduced rates for Health services and access to the Cash 4 Health plan. Details are available from the Health Department.

INFORMATION ON TRINITY LABAN CONSERVATOIRE OF MUSIC AND DANCE

Trinity Laban Conservatoire of Music and Dance is the UK's only conservatoire of music and contemporary dance. The unequalled expertise and experience of its staff, and its world class facilities housed in landmark buildings, put Trinity Laban at the forefront of vocational training in music, musical theatre, and dance.

Our history goes back to 1872 with the founding of Trinity College of Music in London. Trinity College of Music merged with Laban (founded in 1946) in 2005 to create Trinity Laban, now home to a creative and cosmopolitan community of students, teachers and researchers from around the globe.

We have a reputation for innovation and forward-thinking, and are focused on training students for life-long careers in our art forms. Each year we welcome over 1,000 students from over 60 countries to follow undergraduate, postgraduate and research programmes. Thousands more people enjoy music, dance and health activities as part of our lively performance and outreach programmes.

Our unrivalled roster of teaching staff includes respected academics, performers, composers and choreographers. Many of them are active researchers who push at the boundaries of their art forms, and extend our understanding of artistic and educational practice. We also welcome leading visiting artists, ensembles and companies from around the world, so our students benefit from working directly with today's top performers.

We work together in a number of outstanding locations, including the 17th-century Old Royal Naval College at Greenwich (a World Heritage Site), the Stirling Prize-winning Laban Building in Deptford, and the magnificent Grade II listed Blackheath Halls. Our world-class facilities include state-of-the-art practice rooms and dance studios, flexible performance spaces and internationally famous libraries. Students also have access to the cultural wealth of London, and regularly perform at its leading venues.

Trinity Laban is well known for its work in the area of dance science and has a strong connection with the International Association for Dance Medicine Science (IADMS). In 2003, [Trinity] Laban hosted the IADMS annual conference. Head of Dance Science, Professor Emma Redding, is Past-President and past-member of the IADMS Board of Directors. As one of the founding partners of the UK's National Institute of Dance Medicine and Science (NIDMS), Trinity Laban offers dance science education, research and clinical services for the dance profession. Our research underpins and drives the developments both at Trinity Laban and worldwide in the area of dancer health and dance science.

Our research in dance science, including over 70 academic journal articles, has generated interest among dance educators, choreographers, artistic directors and researchers worldwide. It has enhanced consciousness of the importance of dancer health and has led to the development of curricula in dance science in Further and Higher Education and the instigation of new qualifications and professional development activities for teachers across the world.

To find out more, visit trinitylaban.ac.uk.